

JOHN W. SMITH

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Jackie Wilson
Microchips, Inc.
2199 Silicon Street
Cupertino, CA 95002-2160

Dear Mr. Wilson,

I enjoyed the opportunity to meet with you and learn more about the responsibilities of the Project Manager position. Your description of the position and your approach to managing the department in the context of specific development goals helped me to assess my ability to effectively perform the functions of the job. After learning about the connections between your team's work and healthcare concepts, I am confident that I could make a very positive contribution by virtue of my related experience and passion for writing.

I was especially impressed with the high-level of job satisfaction displayed by the members of your team, as well as the many positive mentions made by those individuals regarding your skill as a manager. I came away from the interviews feeling very enthusiastic about the prospect of working in such an environment.

If I can provide any more information that would be of assistance to you, please don't hesitate to call me at the phone number listed above, or email me if that is more convenient. I look forward to hearing from you in the near future.

Again, thank you for your time.

Sincerely,

John Smith